

# A PASTOR'S GUIDEBOOK FOR HIV/AIDS MINISTRY THROUGH THE CHURCH

## Order Agreement & Survey

Please feel free to photocopy BOTH SIDES of this Order Agreement and share with other Pastors.

Complete BOTH SIDES of this Order Agreement and either fax to BaumanCurry & Co. at (323) 525-1877 or tri-fold on the dotted lines, tape and mail to: BaumanCurry & Co., PO Box 481296, Los Angeles, CA 90048

### DESCRIPTION

Because African Americans are disproportionately infected with, and affected by HIV/AIDS, the Guidebook was created to help churches develop an HIV/AIDS ministry or to incorporate HIV/AIDS education and prevention into their existing ministries. To better serve the community, a database is being maintained by BaumanCurry & Co. (BC&C) to assist in providing supplemental updates as well as evaluating the usefulness of the Guidebook. An order agreement with survey questions has been prepared to keep track of the distribution of the Guidebook, and for evaluation purposes.

### ORDERING OBLIGATIONS

A limited number of *Healing Begins Here* materials are available. To receive the Guidebook, supplements, companion HIV/AIDS Quiz Cards and Kente Cloth/Cross AIDS Lapel Pins, we ask that you complete this simple order agreement with survey questions regarding your church or organization. *There is no minimum order for Lapel Pins ordered by churches and non-profit organizations within California.* Quiz Cards are especially useful as part of HIV/AIDS church outreach. Quiz Cards are available in sets of 100, and like the Guidebook and Kente Cloth/Cross AIDS Lapel Pins, are available at no charge in limited quantities to California churches and non-profit organizations. Due to the high cost and limited quantities of Lapel Pins there may be a charge for large orders. Please call for a price quote. There is no minimum order requirement for lapel pins ordered within California.

### ORDERING MULTIPLE NUMBER OF GUIDEBOOKS

If you are ordering more than two (2) copies of the Guidebook, you agree to obtain an order agreement with survey questions from each church or organization to whom you are distributing additional copies. Submission of the order agreement and survey questions are due within 30 days of your delivery date.

### NON-CALIFORNIA CHURCHES & ORGANIZATIONS

If ordering from outside California, there is a \$30 charge for the Guidebook and a \$20 charge per set of 100 Quiz Cards to cover the cost of reprinting, shipping and handling. Supplement pages are available free of charge as a PDF file on the Internet. Outside of California Kente Cloth/Cross AIDS Lapel Pins must be ordered at a minimum of 100 pins for \$225 to cover the cost of printing, shipping and handling. For larger orders of Lapel Pins please call for a price quote. All orders are normally processed and shipped within 4 to 6 weeks.

### INTERNET ACCESS

You are welcome to download a copy of the Guidebook at no charge by visiting [www.arkofrefuge.org](http://www.arkofrefuge.org) or [www.baumancurry.com](http://www.baumancurry.com). Feel free to make copies for fellow clergy.

**I have read the Order Agreement and agree to all of the terms listed above.**

By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature

By: \_\_\_\_\_ Church/Organization: \_\_\_\_\_  
Print Name

### ORDER FORM



No. of Guidebooks \_\_\_\_\_



Sets of Quiz Cards \_\_\_\_\_  
(100 per set)



No. of Lapel Pins \_\_\_\_\_  
(100 minimum outside CA)

Guidebooks, Quiz Cards and Lapel Pins are **FREE** to churches and non-profit organizations in California. Outside of California there is a fee of \$30 per Guidebook, \$20 per set of 100 Quiz Cards and \$225 per set of 100 Lapel Pins to cover reprinting, shipping and handling. Please allow 4-6 weeks for processing and delivery. Make checks payable to: **BaumanCurry & Co.** and mail to: **BaumanCurry & Co., PO Box 481296, Los Angeles, CA 90048**

For more information call **BaumanCurry & Co.** at: (323) 525-0559 or E-mail: [guidebook@baumancurry.com](mailto:guidebook@baumancurry.com)

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## Ordering Survey

### CONTACT INFORMATION

Church/Organization Name: \_\_\_\_\_  
Contact Person:  Mr.  Ms.  Mrs. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Church/Organization Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Church/Organization Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Faith Based:  Yes  No  
Contact Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Contact E-mail: \_\_\_\_\_  
Organization E-mail: \_\_\_\_\_ Organization Website/URL: \_\_\_\_\_

### What is your organization affiliation? (check only one)

Church  Non-Profit  Community-Based Organization  Government Agency  Private Agency  Other

### What population does your organization serve? (check all that apply)

African American  Hispanic/Latino  Asian/Pacific Islander  Caucasian  Other

I would like to receive Guidebook Supplements as they are updated:  Yes  No

### CHURCH SURVEY QUESTIONS

#### 1.) Do you have active ministries in any of the following areas? (check all that apply)

Men  Women  Youth  Singles  Marriage  Health  HIV/AIDS  Drug/Substance Abuse  Homeless/Skid Row

#### 2.) What is the name of your senior pastor? \_\_\_\_\_

#### 3.) How many associate pastors or ministers are at your church? \_\_\_\_\_

#### 4.) Is there a contact person other than yourself? Yes No Name: \_\_\_\_\_

#### 5.) What other ministry may benefit from the Pastor's Guidebook, if any? \_\_\_\_\_

#### 6.) On average, how many people attend your main worship service? \_\_\_\_\_

#### 7.) Are you interested in HIV/AIDS training? Yes No

### ORGANIZATION SURVEY QUESTIONS

#### 1.) Is your organization involved with HIV/AIDS outreach services? Yes No

#### 2.) Does your organization provide HIV/AIDS education to the community? Yes No

#### 3.) Are you affiliated with a church? Yes No

#### 4.) How will your organization use the Guidebook? \_\_\_\_\_

#### 5.) Please forward a brief overview of your organization's purpose and goals. You may mail or fax the information to the address or fax number printed on the front. Please include a brochure, if available.

BaumanCury & Co.  
PO Box 481296  
Los Angeles, CA 90048

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HERE